

Leon County Research and Development Authority

NOTICE OF INTENT TO OBTAIN A CONSUMER REPORT

I understand that, as a condition of my consideration for employment with the Leon County Research and Development Authority (LCRDA), or as a condition of my continued employment with the LCRDA, the LCRDA may obtain a consumer report, and may do so through the assistance of the Leon County Board of County Commissioners Department of Human Resources.

A “consumer report” is any written, oral or other communication of any information by a consumer reporting agency bearing on the employee’s or applicant’s creditworthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living, that includes, but is not limited to, my credit history or similar characteristics, employment and education verifications, social security verification, criminal and civil history, Department of Motor Vehicle records, any other public records, and any other information bearing on my credit standing or credit capacity.

I understand that, pursuant to the federal Fair Credit Reporting Act, National Research Group, Inc. an agent of the LCRDA or of the Leon County Board of County Commissioners Department of Human Resources, will provide me with a copy of any such report if the information contained in such report, is in any way, to be used in making a decision regarding my fitness for employment with the LCRDA. I further understand that such a report will be made available to me prior to any such decision being made.

Signature of Applicant

Date

Printed Name of Applicant

For Inquiries and Reports Contact:

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